

Current projects:

Publicity & Information Project

Restormel Community Development Project

North Cornwall Community Development

North Cornwall and Caradon Inter-link project

Skills for Life and Capacity Building Training Project

Admin Service History:

Over the past 18 years we have provided a wide range of administrative and support services to a wide variety of organisations in both the voluntary and statutory sector, some of which include:

Community Groups

*

Local Charities

*

Small Businesses

*

Parish Councils

*

Village Hall Committees

*

Residents Associations

*

Playgroups

*

Local Schools

*

Various Forums

EAST CORNWALL CVS

2a Fore Street

Mount Folly

Bodmin

Cornwall PL31 2HQ

Phone: 01208 75799/75808

Fax: 01208 76884

Email: admin@cptsw.plus.com

Website: www.eccvs.org.uk

Staff Members:

Julie Griffin, Agency Manager

j.griffin@cptsw.plus.com

Anna Hoyle, Fieldwork Manager

a.woyle@cptsw.plus.com

Carol Jones, Administrator

c.jones@cptsw.plus.com

Sally Stroud, Community Development Officer

s.stroud@cptsw.plus.com

Lydia Billson, Inter-link Development Officer

l.billson@cptsw.plus.com

Funded by:

The Big Lottery, Capacity Builders, Charity Trustee Networks, LAA, DEFRA, Learning & Skills Council, North Cornwall District Council and the National Governance Hub.

Company Limited by Guarantee. Registered in England and Wales. Registered Office as above.
Company Registration No:4694214
Registered Charity No: 1101056



EAST CORNWALL CVS



Helping to promote, develop and support voluntary and community organisations throughout Cornwall



SUPPORT SERVICES



East Cornwall CVS Support Service

East Cornwall CVS provides a wide range of support services and facilities, available to members and non-members. Some of the services provided are:

Administration

- Design & printing (desktop publishing)
- Book-keeping
- Payroll Services
- Mail Shots
- Collating
- Bespoke administrative service

Facilities and services

- Colour Printing (A4 & A3)
- Duplicating/Photocopying
- Scanner
- Laminating
- Binding
- Comb
- thermal
- Fax
- Staplers (Heavy duty and Long armed)
- Guillotine
- Computer access
- Internet access

Meeting Rooms

East Cornwall CVS have two meeting rooms available for hire. They are available for hire Monday to Thursday 9.00am to 4.00pm.

Equipment for Hire

East Cornwall CVS can provide a small range of equipment for off premises use. These items include:

- Display boards
- OHP
- Powerpoint Projector, Laptop & Screen
- Combi TV/Video
- Flip Charts (Flip chart pads)
- Digital Cameras
- Camcorder

Library

We have a small library of information covering a range of issues available for voluntary/community groups.

Information on Funding, Trusteeship and Management, Good Practice Guides, Charity Commission booklets & leaflets, Newsletters, Magazines and Journals. These publications can be removed from the office on a library loans system.

News

Our newsletter "The Signpost" is packed with information valuable to organisations and people working in both the voluntary and statutory sector. Leaflets, flyers and adverts can be placed in the bi-monthly newsletter.

For more information or for prices, please contact either Carol Jones or Julie Griffin.

Our mission:

We work to increase the capabilities of local communities by identifying community issues, needs and problems and then working with local groups to develop relevant community solutions.

In accomplishing this, we promote, develop and support those voluntary and community organisations and groups which are central to community life.

Our aim:

- To provide high quality advice, information and support to community and voluntary groups.
- To develop effective networks of communication, cooperation and partnership with and among community and voluntary groups.
- To actively participate in forums and partnerships with other voluntary, statutory and private organisations within the County, regionally and nationally in order to benefit our mission.
- To provide and facilitate valued training relevant to our mission.
- To promote community and economic regeneration.
- To assist in the development of sustainable community and voluntary sector services to meet needs and demands.